

**EAST PROVIDENCE SCHOOL DEPARTMENT
East Providence Building Committee**

August 15, 2017

A Building Committee meeting was held on Tuesday, August 15, 2017 at 7:00 p.m. in Conference Room 308 at East Providence City Hall.

Members Present: Superintendent Crowley, Assistant Superintendent Forand, Nathan Cahoon, Chair, John McNamee, Shani Wallace, Robert Weygand, Manuel Vinhateiro, Stephen Amoroso, Joel Monteiro, Lucy Maddock and Nicholas Shattuck.

- 1) Mr. Cahoon opened the meeting at 7:00 p.m.
- 2) Motion by Mr. Weygand, seconded by Mr. Monteiro and carried by unanimous consent to approve the minutes of the July 17, 2017 Building Committee meeting with an amendment to include more detailed information with respect to the length of discussion and amount of questions that were answered by the Committee on July 17.
- 3) Superintendent Crowley informed the Committee that the Letter of Intent for the construction plan was mailed on August 9, 2017 to Rhode Island Department of Education. The letter was signed by the Superintendent, Mr. Tsonos, Chairman of the School Committee and Mr. Botelho, Building Committee member. Once the Letter of Intent is accepted by RIDE, we will be notified and able to submit our Stage I Application.

The Stage I Application should be submitted to RIDE by October 15, 2017. That is the extension date RIDE has given the district.

- 4) Mr. Cahoon reviewed the RFP Technical Proposal Scoring grid and instructions regarding the proposals. An email with instructions was also sent prior to the Building Committee meeting for review. He went over the criteria on the scoring sheet.

Only Building Committee members will be participating in scoring each proposal. Scoring will be done on an individual basis for each proposal. The Committee will then meet together to discuss scores given and select a recommendation.

- 5) The next meeting date is Monday, August 28th at 5:00 p.m.
- 6) Motion by Mr. Weygand, seconded by Mr. Monteiro and carried by unanimous consent to adjourn the meeting at 8:45 p.m.

Respectfully submitted,

Sharon Corsi
School Committee Administrative Assistant

Nathan Cahoon, Chair
Building Committee